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**Child Development Division (CDD) Challenges for Change STAKEHOLDER GROUPS**  
**General Planning meeting with Stakeholders**  
**June 30: 1 – 3 at CDD in Waterbury**

**Purpose**

CDD was directed to engage in planning and piloting activities related to the Integrated Child Development Services Challenge proposal for the first six months of SFY2011.

A set of recommendations related specifically to the three strategies described in the March 2010 proposal needs to be delivered by the Department for Children and Families of the Agency for Human Services to the legislature by January 15, 2011.

CDD proposed to convene three time limited, task specific groups to develop recommendations. These are:

**Group I: Regional Integration of Child Development Services Group**

**Group II: Child Care Referral Services Group**

**Group III: Early Childhood (EC and Afterschool (AS) Program Consultation, Quality Improvement and Professional Development Group**

**Proposed recommendations development process and timeline**

1. CDD will convene a set of specified representatives of key stakeholder groups to participate in each group and establish a meeting schedule for each group.
2. CDD will contract with an outside facilitator to manage group process and discussion at meetings and keep the process on track and on schedule.
3. Participants will be expected to commit to the process, attend scheduled meetings and share information between the stakeholder group and the broader constituencies they represent.
4. CDD will also post emerging recommendations and questions on the CDD website to allow for independent review and input, which will be brought to the stakeholder groups for consideration.
5. Group meetings will be closed and confidential to allow for a free exchange of ideas and “out of the box thinking” but information from each meeting will be fully and publically shared in a transparent and iterative participatory process.
6. Each group will establish its own meeting norms and contribute to a set of shared process norms to guide the work and keep it connected.
7. Each group will define the questions to help frame recommendations relevant to proposal it is addressing. Each group will establish the scope of work before it within the constraints of the timeline for the overall task.
8. CDD will provide overall management of the flow of the process, timely completion of the task and administrative support .



### **Proposed Group Participants**

<b>Group I: Regional Integration of Child Development Services</b>	<b>Group II: Child Care Referral Services Group Group</b>	<b>Group III: Early Childhood (EC and Afterschool (AS) Program Consultation, Quality Improvement and Professional Development Group</b>
Building Bright Futures (BBF) State Advisory Council (SAC) Executive Director	Representatives from: Community CC Support Agencies (3 – 1 also a PCC )	Community CC Support Agencies (2)
BBF SAC member	Parent Child Centers (2)	Northern Lights Career Development Center
BBF Regional Council representatives (3)	Child Care Advisory Board representatives/ Licensed CC providers (2)	Child Care Advisory Board representatives/ Licensed CC providers (2)
Parent Child Center Network representatives (2)	Starting Points Leadership/Registered Family CC Home Providers (2)	VT STEP Ahead Recognition System Oversight Committee
BBF Direct Services Grantee Representatives (2)	Vermont Family Network (2) – at least one a parent rep	VT CC Facilities Fund
Children's Integrated Services Intake Coordinator Representatives (2)	Parents Rising (2) – at least one a parent rep	VT Department of Education
Child Care Advisory Board	Kids Are Priority 1	VT Department of Health
Parent Representatives (2)	BBF SAC	DCF CDD (2)
Department for Children and Families (DCF) Economic Services Division	DCF Economic Services Division	VT Center for Afterschool Excellence
DCF Family Services Division	DCF Family Services Division	VT Afterschool Alliance
DCF Child Development Division (2)	DCF Child Development Division (2)	BBF professional Development & preparation Subcommittee (2)
Children and Family Council for Prevention Programs		BBF SAC member
Kids Are Priority 1		VT CC Industry and Careers Council
		Kids Are Priority 1
		VT STEP Ahead Recognition System Administrative Agency
		Higher Education
		Prevent Child Abuse Vermont
19	19	21

WHO? :

6/30/10



**Proposed Group Charges**

<b>Group I: Regional Integration of Child Development Services Group</b>	Consider the full integration of child development services administered by CDD into one agency in each AHS Region. Specifically Parent Child Centers base grants, Children's Integrated Services (CIS), and BBF Direct Services grants
<b>Group II: Child Care Referral Services Group</b>	Consider centralizing CC Referral services as a statewide call and internet information system as well as the impacts of implementing modernization of eligibility for CC Financial Assistance in the DCF system and make recommendations to the legislature on how to most effectively manage CC Referral services and preserve full access to high quality child development services for families, especially those experiencing adversity or barriers.
<b>Group III: Early Childhood (EC and Afterschool (AS) Program Consultation, Quality Improvement and Professional Development Group</b>	Assess Vermont's current investments in expanding and supporting a skilled and capable early childhood and afterschool workforce and supporting and advancing the quality of early childhood and afterschool programs. Applying recent and emerging evidence in the research about the efficacy of various strategies in these areas, develop recommendations to apply available resources in a systemic way to identify and achieve measurable outcomes for the early childhood and afterschool workforce and for the quality of early childhood and afterschool services in Vermont.

